



**Cromwell Hills Condo Assoc. (#1), Inc. – Phase 1**

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Cromwell, CT 06416

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**ANNUAL FIREPLACE / WOOD STOVE / PELLET STOVE  
INSPECTION & CERTIFICATION REMINDER**

In accordance with Rules & Regulations #23 and #41, as well as associated governing by-laws, unit owners whose condos are furnished with one or more fireplace(s), wood burning stove(s), or pellet stove(s), are reminded per subsections 2 and 6 respectively, *“An annual inspection must be done as recommended by the manufacturer of the heating unit by qualified personnel at the expense of the unit owner/renter. A copy of this inspection report is to be provided to the Association [office] on or before October 1<sup>st</sup> of the current year.”*

Pellet stove owners may submit a notarized letter to the association certifying that the pellet stove has been cleaned in accordance with manufacturer’s instructions rather than having the stove officially inspected.

Owners of any unit that has a wood stove, coal stove, pellet stove, propane stove, kerosene stove or a fireplace that will be operational at any time during the year, must provide the Association with documented proof that the stove or fireplace was inspected and cleaned by a state licensed technician prior to its use.

Owners that will not be using, or otherwise de-commissioning the fireplace, wood burning stove, pellet stove, or other type of auxiliary heating apparatus, must provide the Association with a signed and dated letter stating that it will not be in use.

**Certificate of De-Commissioning:**

I, the undersigned, of \_\_\_\_\_, have a {Fireplace Wood-Burning Stove Pellet Stove Other} installed in my unit that I elect NOT TO USE from this date forward. Should I (or any of my successors) elect to implement the auxiliary heating apparatus in this unit referenced above, a certificate of inspection and notice of operation in good standing will be submitted to the Association in accordance with the accepted by-laws.

Unit Owner: \_\_\_\_\_

Co-Owner: \_\_\_\_\_

X \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and Sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_; in the municipality of \_\_\_\_\_, Connecticut, the foregoing as personally known to me or having presented appropriate government-issued identification, I affix my hand:

x \_\_\_\_\_

Commission Expires: \_\_\_\_\_

CT Notary Public: \_\_\_\_\_

\*SEAL\*